

A Jesuit, Catholic School of Excellence

Dear Parents, Guardians, and Students of Fairfield Prep,

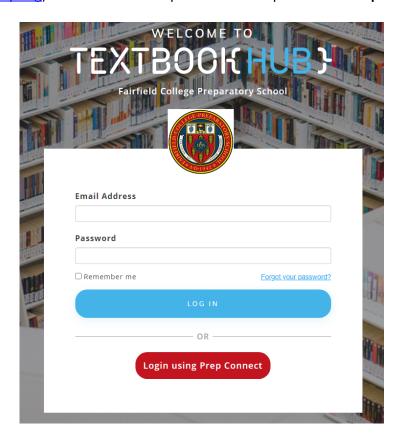
Fairfield College Preparatory School has recently partnered with **TextbookHub** to provide our students with digital textbooks until the end of the school year. Students will be able to view all their books through https://fcp.textbookhub.com/login.

TextbookHub is committed to helping us through this process and to providing students with their materials as quickly as possible.

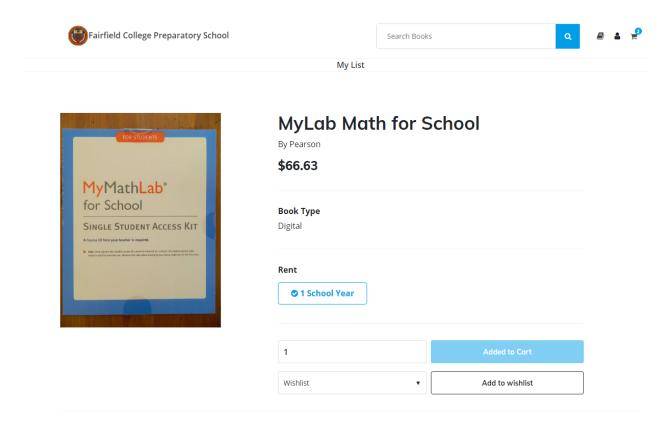
Using TextbookHub

Beginning September 1, 2021 your student's eTextbooks will be available on their TBH Bookshelf. All print books will be shipped to your home once they are ordered.

- 1. Navigate to https://fcp.textbookhub.com/login.
- 2. You will see the log in page depicted below. For all New Users, please enter your school email address (EX. <u>P25jsmith@fairfieldprep.org</u>) and the associated password. Your password is **Prep2021**. Click on "LOG IN."



- 3. If you are a "Returning User," you may log in using the Prep Connect Button. This is a Single sign on feature that uses the same password from your Prep Account to connect to the Bookstore.
- 4. You will initially see the Bookshelf screen, which will be empty. Please click on the <u>Bookstore</u> tab on the left to see the eBooks/ Books that are required for your respective classes. Review the required titles displayed and click "Add to Cart."



Book Assignment Notes

Assigned to Algebra I Level 2

5. The next screen will display the shopping cart and order summary. Click on the "Checkout." You can pay via your PayPal account, or you can pay using a credit card (Visa, MasterCard, American Express, or Discover).

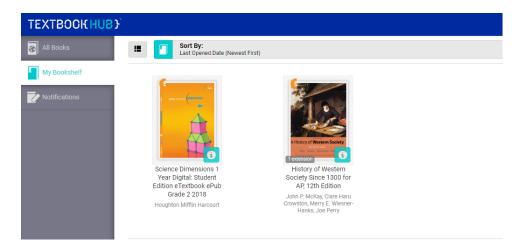
You're almost there!

We'll take you to a secure site to complete payment.

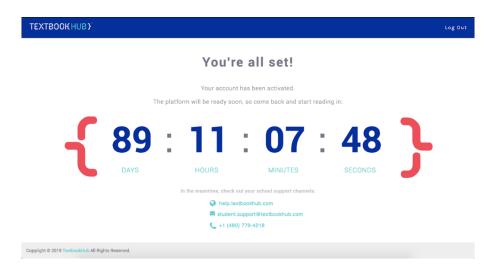
CONTINUE TO PAYMENT WITH AUTHORIZE.NET

6. You will be directed to the payment screen. Enter the required information, and click "Pay"

If the digital books launch date has already passed, TextBookHub will re-direct you to your bookshelf.



If the launch date is still in the future, TextBookHub will re-direct you to the counter page:



<u>IMPORTANT NOTES:</u> Because we are using different book "platforms," you will see different instructions for different books. Some books will open natively in the TextbookHub Reader, and some may require login through a different app.

The <u>Digital Launch Date</u> for books to be able to be used on the Bookshelf will be <u>September 1, 2021.</u>

IMPORTANT NOTE REGARDING PRINT BOOKS

This year, some courses will require print books as opposed to digital books. The print books can be purchased through **TextbookHub** or any other vendor.

For all print books purchased through **TextbookHub**, please take note that they will not be delivered until the end of September. All teachers who opted to go with a print book are aware of this delay and have made plans in their syllabus to adjust for this.

Shipping for all print books is free this year, but shipping cannot be expedited, so please <u>do not attempt to</u> <u>click on any of the shipping options tabs to try and get your books earlier</u>. Free standard shipping is the only option available to Prep in the 2021-2022 school year.

For questions about your TextbookHub account, download issues, or problems with payment, please contact TextbookHub Customer Support:

Online via Chat when at the Bookstore.

Phone: +1 (855) 779-4928

Email: support@textbookhub.com

We look forward to working with you with renewed energy and enthusiasm.

H. Dean Davis
Dean of Students